

Političke PERSPEKTIVE

REFERENCING GUIDELINES

Political Perspectives follow the American Political Science Association citation style, which uses an "author-date" model with parenthetical citations (style manual is available on [APSANET](#)), with some modifications. All sources cited in the text must be included into the sources list in the end, and each source listed in the end must be cited in the text. If a source has a DOI number, it is mandatory to include it in a bibliographic item. Parenthetical citations should be formatted as follows.

(Lowi 1992)

[When summarizing basic ideas of a source, it is enough to include the author of the book, chapter or an article, and the year of publication.]

(Dahl 1989, 45)

[The page number must be included for direct quotation, and it is preferable for paraphrasing.]

(Geddes 1999, 134–143)

[It is possible to indicate multiple consecutive pages that are summarized / paraphrased.]

(Loughlin 2004, 147, 152)

[It is possible to indicate multiple non-consecutive pages that are summarized / paraphrased.]

(Della Porta and Keating 2008)

[The last names of the two coauthors are separated by the „and“.]

(Ingram, Schneider, and Deleon 2019)

[All last names are listed to a maximum of three coauthors.]

(Pierce et al. 2014)

[For four and more coauthors abbreviation „et al.“ is used.]

(Colebatch 2004; Howlett 2011; Sidney 2007)

[Citing multiple sources in one parenthetical citation is alphabetical.]

(Dunn 1994; 2018)

[The last name is used only once to cite several sources of the same author.]

(Dunn 1994, 52; 2018, 41)

[To paraphrase multiple sources of the same author, the last name is used only once with years and page numbers.]

(Sørensen and Torfing 2007a; 2007b)

[Several sources by the same authors published in the same year are differed by letters.]

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(Citrin and Stoker 2018, 52; also see Pierre and Peters 2000, 123; Ponce and Scarrow 2016)

[Quoted source is placed immediately after the quotation, and then additional sources could be included into the same parenthetical citation.]

(Fischer, Miller, and Sidney, eds. 2007)

[It is possible to summarize basic ideas of an edited book as a whole and then the editors are listed in the parenthetical citations.]

(Croatian Parliament 2015)

[The institutional author is inserted into parenthetical citation when the source is an official document.]

(Index.hr 2021)

[The webpage domain is inserted into parenthetical citation when the author is not listed on the website.]

(Vlada.gov.hr 2021)

[The webpage domain is inserted into parenthetical citation when the author is not listed on the official organizational website.]

(Hina 2002)

[The institutional author is inserted into parenthetical citation when it is signed as the author of a text in a newspaper or on the Internet.]

(Interview 1 2016)

[Original interviews conducted as part of the research could be cited in an anonymous way.]

(Lowi 1992, cited in Petek 2012)

[Direct quotations can be transferred from other sources that quote them.]

For questions on empirical political theory, see Beyme (1996)

Birkland (2010) stresses that...

[When mentioning the author's last name in the text, it is not necessary to repeat it in the parenthetical citation.]

(Ministry of Demography, Family, Youth and Social Policy 2017, 5; hereafter MDFYSP) and then later (MDFYSP 2017)

[The names of the organizations that author documents are first given in full, with an abbreviation, and later only the abbreviation is used.]

The list of sources at the end of the text is structured alphabetically according to the last name of the first author, and from older to newer sources of the same author. All bibliographic items must be written in the language in which the paper is written – if the text is written in English, then all elements of bibliographic item must be written in English. Bibliographic items differ depending on the type of source used.

Books

Dahl, Robert. 1989. *Democracy and Its Critics*. New Haven: Yale University Press.

[The title of the book / publication is always in italics, followed first by the place of publication and then the publisher.]

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Lowi, Theodore J. 2009. *Arenas of Power*. Boulder / London: Paradigm Publisher. doi: 10.4324/9781315635958.

[Multiple places of publication of the book could be specified, and if the book has a DOI number, it is necessary to include it.]

Hood, Christopher and Helen Margetts. 2007. *The Tools of Government in Digital Age*. London: Palgrave. [Only for the first coauthor name and last name are inverted.]

Burnham, Peter, Karin Gilland, Wyn Grant and Zig Layton-Henry. 2006. *Research Methods in Politics* [Translation into Croatian]. Zagreb: Faculty of Political Science.

[In the list of sources all authors are mentioned by name and last name, regardless of their number. If the source is not written in English, then the original language should be indicated in parenthesis.]

United Nations Development Programme. 2015. *A User's Guide to Measuring Local Governance*. Oslo: UNDP Oslo Governance Centre.

[The institutional author is inserted into bibliographic item when the only mentioned on the cover and/or in the imprint of the publication.]

Fischer, Frank O., Gerald J. Miller and Mara S. Sidney, eds. 2007. *Handbook of Public Policy Analysis. Theory, Politics, and Methods*. Boca Raton: CRC Press.

[When the entire edited book, and not a specific chapter, is referred to in the text, then the editors are stressed in the bibliographic item.]

Articles in scientific journals

Aldrich, John H. 1980. „A Dynamic Model of Presidential Nomination Campaigns.” *American Political Science Review* 74(3): 651–669. doi: 10.2307/1958148.

[Article titles are indicated by quotation marks. First the volume of the journal is given, followed by the number of the journal in parentheses.]

Head, Brian W. and John Alford. 2013. „Wicked Problems. Implication for Public Policy and Management.” *Administration & Society* 47(6): 711-739. doi: 10.1177/00953997134 81601.

[The title of the journal / publication is always in italics. Only for the first coauthor name and last name are inverted.]

Engeli, Isabelle, Christine Rothmayr Allison and Éric Montpetit. 2018. „Beyond the Usual Suspects: New Research Themes in Comparative Public Policy.” *Journal of Comparative Policy Analysis: Research and Practice* 20(1): 114-132. doi: 10.1080/13 876988.2017.1413869.

[For all articles that have a DOI number, it is necessary to include it. In the list of sources all authors are mentioned by name and last name, regardless of their number.]

Book chapters

Petak, Zdravko. 2001. „Budgetary Policy of Croatian Parliament.” [In Croatian] In *Croatian Politics 1990.-2000.*, ed. Mirjana Kasapović, 101-131. Zagreb: Faculty of Political Science.

[The titles of the chapters are marked with quotation marks, and the title of the book / publication is always in italics. If the publication is not written in English, original language is indicated in parenthesis.]

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Peters, B. Guy. 2012. „Governance as Political Theory.“ In *Civil Society and Governance in China*, eds. Jianxing Yu and Suijan Guo, 17-38. New York: Palgrave. doi: 10.1057/9781137092496.

[If the book, of which the chapter is a part, has a DOI number, it is necessary to include it.]

Esmark, Anders and Peter Triantafillou. 2007. „Document Analysis of Network Topography and Network Programmes.” In *Methods in Democratic Network Governance*, eds. Peter Bogason and Mette Zølner, 125-147. London: Palgrave. doi: 10.1057/9780230627468.

[The names of the editors are marked with „ed“ or „eds“.]

Newspaper's articles

Penić, Goran. 2021. „The Government's Aid Package before Elections: Pensioners will Receive 400 to 1 200 kunas at the end of April?“ [In Croatian] *Morning Newspaper*, April 11th.

[The title of the newspaper's article is marked with quotation marks, and the name of the newspaper / publication is always in italics. Instead of page numbers, precise date of publication is included.]

Hina. 2022. „This is a List of all the Sanctions the West is Threatening Russia With: Some Could Hit Putin Hard.“ [In Croatian] *Evening Newspaper*, February 22nd.

[The institutional author is inserted into bibliographic item when it is signed as the author of a text in a newspaper. If the text is not written in English, then the original language should be indicated in parenthesis.]

Internet sources

Maleković, Sanja, Jakša Puljiz and Will Bartlett. 2011. „Decentralization and Regional Policy in Croatia: The Impact of EU Accession and the Prospect of the Territorial Reorganization.“ *LSE Papers on Decentralization and Regional Policy*. Accessed March 5th 2019. http://www.lse.ac.uk/europeanInstitute/research/LSEE/Research/SEE_Programme/images/Research_Paper_5.pdf.

[The name of the website is always in italics.]

Collingwood, Vivien, ed. 2002. „Good Governance and the World Bank.“ *University College London. Department for International Development*. Accessed March 20th 2020. https://www.ucl.ac.uk/dpu-projects/drivers_urb_change/urb_economy/pdf_glob_SAP/BWP_Governance_World%20Bank.pdf.

[The date when the internet source was accessed should always be included.]

Department for International Development. 2011. “Governance Portfolio Review Summary. Summary Review of DFID’s Governance Portfolio 2004–2009.” *Government UK*. Accessed March 2nd 2020. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/67458/governance-portfolio.pdf.

[The institutional author is inserted into bibliographic item when it is signed as the author of the text or document on the Internet.]

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Index.hr. 2022. „New Satellite Images Published. A Very Important Meeting was Cancelled, Putin Called.“ [In Croatian] *Index.hr*. February 22nd. https://www.index.hr/vijesti/clanak/objavljene-nove-satelitske-snimke-otkazan-jako-vazan-sastanak-javio-se-putin/2341717.aspx?index_ref=_vijesti_najcitanije_d.

[When the exact date of publication of the text on the Internet is available, it is included instead of the date of accession. If the text is not written in English, the original language should be indicated in parenthesis.]

Vlada.gov.hr. 2021. “Croatian-French Strategic Partnership.“ *Government of the Republic of Croatia*. November 26th. <https://vlada.gov.hr/hrvatsko-francusko-stratesko-partnerstvo/33441>.

[If the text on the website is not signed by the author nor by the institutional author, then the webpage domain is included in the place of the author.]

Hina. 2002. „The Army Built a Parking Lot for the Monastery in Banožić's Hometown for Free.“ *Index.hr*. February 21st. <https://www.index.hr/vijesti/clanak/vojska-besplatno-izgradila-parking-samostanu-u-banozicevom-rodnom-gradu/2341415.aspx>.

[If an organization is listed as the author of the text on the Internet, then it should be inserted in the bibliographic items in the place of the author.]

Documents

Croatian Parliament. 2011. „National Policy for Gender Equality from 2011 to 2015.“ *Official Gazette Narodne Novine* 88.

[For official documents, the institutional author who made them is included, as well as the official publication in which the document was published. The title of the document is indicated by quotation marks, and the title of the publication is in italics.]

Ministry of Demography, Family, Youth and Social Policy. 2017. „National Strategy for Protection from Domestic Violence from 2017 to 2022.“ Accessed April 1st 2020. <https://ravnopravnost.gov.hr/UserDocsImages/arhiva/preuzimanje/dokumenti/Nacionalna%20strategija%20zastite%20od%20nasilja%20u%20obitelji%20za%20razdoblje%20do%202017.%20do%202022.%20godine.pdf>.

[Where an official document is available only on institutional website, the link is included into biographical item instead of the publication and the date of accession should be indicated.]

Academic work and conference presentations

Picula, Boško. 2012. „Intraconflict Elections in the Middle East: Democratic Constitution within the Armed Conflicts in Afghanistan, Iraq and the Palestinian Authority.“ Doctoral dissertation. Faculty of Political Science, University of Zagreb.

[The title of the academic work is marked with quotation marks, and it is necessary to include the category of the work and the institution in charge.]

Orlović, Slaviša and Despot Kovačević. 2021. „Implications of Depopulation on Electoral Processes - Comparative Experiences from Bosnia and Herzegovina, Serbia and Montenegro.“ Paper presented at Croatian Political Science Association conference Croatian Political Science Talks, Zagreb.

[The title of the presentation is marked with quotation marks, and the name of the conference, organizer and the place of the conference must be included into bibliographic item.]

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Interviews

Puhovski, Žarko (2017) Personal interview. Interviewed by the author. Zagreb: Conducted on March 8th. [If the interview is not anonymous, with the permission of the respondent, his/her name is included into bibliographic item.]

Interview 1 (2016) A semistructured interview with a high-ranking official of the Ministry of Finance. Interviewed by Ana Petek. Zagreb: Conducted on September 9th. [The respondent is coded to preserve anonymity, and the relevance of the respondent is displayed in such a way that it is not possible to identify the person in question. The name of the person who conducted the interview is also stated, if it is not the author.]

Interview 2 (2022) Interview with a participant of the protest against COVID certificates. Interviewed by the author. Zagreb: Conducted on January 15th. [The place and time of interviewing must be included into bibliographic item.]

Databases

Širinić, Daniela, Dario Nikić Čakar, Ana Petek, Josip Šipić, Višeslav Raos and Anka Kekez. 2016. Covers of Evening Newspaper since December 1989 till December 2015. [archives]. Political Priorities in Croatia [project]. Zagreb: Center for Empirical Research in Political Science, Faculty of Political Science, University of Zagreb [produced at].

[To list a database as a source, information on the authors of the database, the name of the database, organizational form, institution, and place where database was created should be included into bibliographic unit.]